

Driver Training and Responsibility

Bus Collisions/Incidents

1. If there has been a collision/incident (including while on school grounds), report immediately to the transportation department by calling on the radio stating "CODE YELLOW" with collision/incident details before continuing on your route or trip, including possible student injuries, driver injuries, injuries to other motorists, damage to the bus, damage to the other vehicles involved, and any other pertinent details.
2. If students are present on the bus, a seating chart must be completed.
3. "NOTE" if there is ever ANY damage to a bus, it must be reported immediately to the transportation supervisor, regardless of the circumstances.
4. If the driver is suspected to be negligent, the driver will be drug and alcohol tested immediately (or when there is a testing site available) following the collision/incident. The driver will be put on paid admin leave until the transportation supervisor receives the drug and alcohol test results; substitute drivers will not be paid.
5. The collision review committee will review the facts and details to determine if the driver is negligent.
6. A separate review or investigation could be conducted by OSPI, if the driver is found to be negligent, OSPI could withdraw their authorization to legally drive a school bus in the state of Washington.
7. If the driver is found to be negligent, it may lead to disciplinary action consistent with the PSE collective bargaining agreement. All negligent collisions/incidents will be documented in the driver's permanent personnel file.
8. WSP will be contacted at the time of the collision/incident. The bus will be out of service until WSP clears the bus for service.
9. If the driver is found to be negligent, the driver will be required to retrain with the transportation supervisor and/or driver trainer prior to returning to transporting students. The level of training needed will depend on the severity of the accident. A driver may be put on paid administrative leave during the retraining process. Substitute drivers will not be paid.